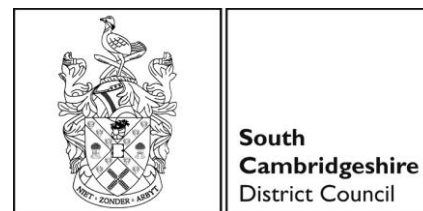


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4 June 2021

To: Chair - Councillor Pippa Heylings  
Vice-Chairs – Councillor Dr. Martin Cahn & Geoff Harvey

Members of the Climate and Environment Advisory Committee –  
Councillors Paul Bearpark, Grenville Chamberlain, Graham Cone and  
Peter Fane

Substitutes: Councillors Heather Williams, Dr. Shrobona Bhattacharya,  
Nick Wright, Tom Bygott, Ruth Betson, Eileen Wilson and  
Judith Rippeth

Dear Sir / Madam

You are invited to attend the next meeting of **Climate and Environment Advisory Committee**, which will be held in **Council Chamber - South Cambs Hall** at South Cambridgeshire Hall on **Monday, 14 June 2021 at 2.00 p.m.**

Yours faithfully  
**Liz Watts**  
Chief Executive

**The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you**

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Agenda		Pages
1.	<b>Apologies</b>	
2.	<b>Declarations of Interest</b>	
3.	<b>Minutes of the Previous Meeting</b> To approve the minutes of the meeting held on 9 March 2021.	1 - 6
4.	<b>Matters Arising from the Minutes</b>	
5.	<b>Certificate of Excellence from IESE for the Council's Green to our Core Work</b>	
6.	<b>Report on the Climate &amp; Environment Fortnight</b>	7 - 12

7. **UKYCC/Climate & Ecological Emergency Bill (Katie Williams and colleagues)**
8. **Biodiversity Supplementary Planning Document - Report to Follow (Key)**
9. **Chalk Streams Report Presentation by Guy Belcher, Cambridge City Council** **13 - 14**
10. **Resources and Waste Strategy Consultations, Bryony Rothwell, RECAP Waste Partnership Manager**
11. **Green Investments Update - Waterbeach microgrid scheme**
12. **Forward Plan (Report to Follow) and Date of Next Meeting**  
To note that the next meeting will be held on Tuesday 13 July 2021 at 2pm.

To agree an extra meeting on Wednesday 22 September at 2pm to discuss the Local Plan.

## **Guidance For Visitors to South Cambridgeshire Hall**

**Notes to help those people visiting the South Cambridgeshire District Council offices – please also refer to the [Covid-security measures relating to meetings in the Council Chamber](#)**

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

### **Security**

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail [democratic.services@scambs.gov.uk](mailto:democratic.services@scambs.gov.uk)

### **Emergency and Evacuation**

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

### **First Aid**

If you feel unwell or need first aid, please alert a member of staff.

### **Access for People with Disabilities**

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. The Council Chamber is accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from the Democratic Services Officer at the meeting.

### **Toilets**

Public toilets are available on each floor of the building next to the lifts.

### **Recording of Business and Use of Mobile Phones**

We are open and transparent about how we make decisions. Public meetings are livestreamed and are also recorded, but we allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

### **Banners, Placards and similar items**

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chair suspending the meeting until such items are removed.

### **Disturbance by Public**

If a member of the public interrupts proceedings at a meeting, the Chair will warn the person concerned. If they continue to interrupt, the Chair will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chair may call for that part to be cleared. The meeting will be suspended until order has been restored.

### **Smoking**

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

### **Food and Drink**

Until the lifting of Covid restrictions, no vending machines are available. Bottled water is available for attendees at meetings.

## **Guidance Notes for Members of the Public Attending Online Meetings**

Members of the public are welcome to view the livestream of this meeting, except during the consideration of exempt or confidential items, by following the link to be published on the Council's website.

Members of the public wishing to participate in a meeting, for example, by registering in advance to ask a question, are strongly urged to participate remotely, rather than in person. **You do not need to attend South Cambridgeshire Hall to speak at a meeting but can do so online.** [Please refer to the protocol applicable to attendance at physical meetings held before 21 June 2021.](#)

Any person who participates in the meeting in accordance with the Council's procedure rules, is deemed to have consented to being recorded and to the use of those images (where participating via video conference) and/or sound recordings for webcast purposes. When speaking, members of the public should not disclose any personal information of any individual as this might infringe on the rights of that individual and breach the Data Protection Act.

If you would like to turn on live captions and subtitles, please select the Captions/Subtitles On button [CC], in your video controls. This can be found in the bottom right hand corner of the video.

For more information about this meeting please contact [democratic.services@scambs.gov.uk](mailto:democratic.services@scambs.gov.uk)